

# Lee Township 2018-2019 General Appropriations Act

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The Lee Township Board resolves:

SECTION 1: Title –This resolution shall be known as the Lee Township 2018-2019 General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCL 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 27, 2018 and a public hearing on the proposed budget was held on March 12, 2018

SECTION 3: Millage Levy—The Lee Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Lee Township upon the current tax roll an allocated millage of .8428 mills for Lee Township operations; and voter authorized millage of 2 mills for fire department operating.

SECTION 4: Authorized salary, hourly and per diem rates—Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Lee Township.

Per Diem: \$80.00 (all Boards and Commissions)

Supervisor: \$20,532.00 per yr. & per diem for unrelated meetings

Deputy Supervisor: \$1,824.00 per yr.

Clerk: \$20,532.00 per yr. & per diem for unrelated meetings

Deputy Clerk: \$4,800.00 per yr.

Treasurer: \$24,228.00 per yr. & per diem for unrelated meetings

Deputy Treasurer: \$3,000.00 per yr.

Trustees: \$4116.00 per yr. & per diem per meeting

Custodian: \$10,200.00 per yr.

Ordinance Enforcement: \$6,600.00 & per diem per hearing or required meeting

Liquor Enforcement Officer: \$960.00

Compactor Operator: \$12.00 per hr.

Compactor Operator Vacation

- 1<sup>st</sup> yr. Four (4) days
- 3<sup>rd</sup> yr. Eight (8) days
- 5<sup>th</sup> yr. Twelve (12) days

Compactor Operator Sick Leave

- 1<sup>st</sup> yr. Four (4) days
- 5<sup>th</sup> yr. eight (8) additional days for a total of Twelve (12) days
- Additional clarification under Compactor Caretaker Benefits

Assistant Compactor Operator: \$10.75 per hr.

Park Caretaker: \$10,010.00 per yr.(\$1430.00 x 7 months park is open)

Planning Chair: \$20.00 plus per diem per meeting

Planning Secretary: \$20.00 plus per diem per meeting

Planning Other Members: per diem per meeting

Election Workers:

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- Chairman: \$11.25 per hr. & meals
- Workers: \$10.75 per hr. & meals

Assessor: \$12.00/parcel/year

Fire Dept. Personnel:

- Chief: \$3,440.00 per yr.
- Assistant Chief: \$1,720.00 per yr.
- Captain: \$860.00 per yr.
- Lieutenant: \$430.00 per yr.
- Secretary: \$4,000.00 per yr.
- Runs & meetings: \$13.50 each
- Clothing Allowance: \$200.00 yr.

SECTION 5: Payment of Bills--Pursuant to MCL 41.75, all claims (bills) against the Lee Township shall be approved by the Lee Township Board prior to being paid. The Lee Township Clerk and Treasurer may pay certain bills prior to approval by the Lee Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in the appropriations act. The Lee Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board Meeting.

SECTION 6: Adoption of budget by Activity/Department – Lee Township Board adopts the 2018 - 2019 fiscal year budgets for the various funds by Activity/Department. Lee Township officials responsible for the expenditures authorized in the budget may expend Lee Township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 7: Estimated Revenues and Expenditures—Estimated total revenues and expenditures for the various funds of Lee Township are:

See attached sheet.

SECTION 8: Specific Appropriations—

- Cemetery: \$500.00 for an individual grave and \$2000.00 for a complete lot of five graves
- Hall Rental: \$250.00 (includes \$50.00 refundable cleaning deposit)
- Water Local Unit Fee: \$55.00 per LU
- Salvage Yard Fee: \$100.00
- Park Pavilion Rental: \$60.00
- Solid Waste: \$95.00
- OAKRID: 12 x \$109 = \$1308
- SIANDR: 7 x \$72 = \$504
- IRESUB: 37 x \$65 = \$2405

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SECTION 9: Budget Monitoring—Whenever it appears to the Lee Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Lee Township Supervisor shall present to the Lee Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 10: Periodic Financial Reports—The Lee Township Clerk shall provide the Lee Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Lee Township Budget.

The Clerk declared the motion carried and the resolution adopted on the day of March 12, 2018.

Signed: \_\_\_\_\_

Clerk: Laura Dawson