

**LEE TOWNSHIP
PLANNING COMMISSION
TUESDAY JULY 5, 2016
7:00 P.M., LEE TOWNSHIP HALL
MIDLAND, MICHIGAN**

PRESENT: Planning Commissioners- Tom York, Linda Taylor, Mari Sprauell, Mike Spitnale and Laura Dawson

ABSENT: None

OTHERS PRESENT: None

Open Time: Mari Sprauell called the meeting to order at 7:00 pm

Minutes: Tom York made a motion to approve the minutes from June 7, 2016 as written. Mike Spitnale seconded the motion. All in favor.

CORRESPONDENCE: None

TOPIC OF DISCUSSION: *Old Business:* MTA -Township Planning & Zoning Decision Making: Section 3: *Deliberation.* Discussion was held on how to properly conduct a “Public Hearing.” How to make a sound decision with the information at hand. Information from Applicant, Public Comment, etc. Deliberation between the members also helps make the decision. Section 4: *Documenting Decisions.* Discussion was held on “ Decision Options” What decisions can you make? A motion with no conditions, a motion with conditions, a denial or postponement. Always find your facts. Minutes must be retained permanently.

PUBLIC COMMENT: None

TOPIC OF DISCUSSION: *New Business:* Planning Commissioners will continue to read and study pages 45-62 of said Handbook for next meeting.

PUBLIC COMMENT: None

ANY OTHER BUSINESS: Laura Dawson brought the Delayed Possible Text Amendments back to the table. It was mentioned to work on at least the Amendments the Code Enforcement Officer: Tim Smith requested and inserting the Medical Hardship into the Zoning Ordinance as it was already approved at an earlier date.

ADJOURNMENT: As no other business was at hand, Laura Dawson made a motion to adjourn the meeting. Mike Spitnale seconded the motion. Meeting was adjourned at 8:05 pm

Submitted by Laura Dawson

Planning Commission Secretary