

**TOWNSHIP**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING AUGUST 13, 2018**

George called the meeting to order at 7:00 pm. Roll call was taken: George Whittington, Darla Rippee, William Stewart, Kristy Gustafson and Laura Dawson, were present.

- **Guests:** Steve Glasser, our County Commissioner, gave a brief County Report.
- **Consent Agenda:** Bill made a motion to approve the Consent Agenda with the Clerk's additions. Kristy seconded said motion. Roll call was taken: George: yes, Bill: yes, Kristy: yes, Darla: yes, and Laura: yes. A yes motion carried.
- **Code Enforcement Report:** The report was given by Tim Smith, the Enforcement Officer. Laura presented the final project for completion of her TGA course. She updated the forms the Enforcement Officers uses. See attached.
- **Web Page Report.** Bill Stewart said Web Site is up to date. Laura will get a new thumb drive to download the Police Ordinances to give to Bill to put on the Web Site.
- **Fire Report:** No Report was given as Chief was absent. Chaplain Jeremy Screws present to the Board a request to attend training in September. MCRA Training Sept 16-18, 2018 at the cost of \$350.00 plus mileage. Bill made the motion to approve paying for him to attend. It was seconded by Darla. Roll call was taken: Laura: yes, Darla: yes, Kristy: yes, Bill: yes, and George: yes. A yes motion carried. Fire Chief sent two quotes for Valves and adaptors needed for repairs. George made a motion to approve purchase from Douglass at the cost of \$656.96. Bill seconded said motion. Roll call was taken: Darla: yes, Kristy: yes, Bill: yes, George: yes, and Laura: yes. A yes motion carried. Also presented was the 2<sup>nd</sup> set of Turn Out Gear through Douglass: it was approved at budget time to make said purchase at the cost of \$20,967.02. Payment will be made. George told the Board that he and Bill walked the property across the road from the Park and Fire Barn in order to see if it would work for a new Fire Barn. He found out the land is very low and would require a lot of sand brought in to bring the level up and it would cost at least \$30,000. Which makes the purchase, of said property, out of the question.
- **Park/ Hall report:** Heidi gave said reports. A quote was presented to repair the cracks at the Hall at the cost of \$350.00. Roll call was taken: Laura: yes, Darla: yes, Bill: yes, Kristy: yes, and George: yes. A yes motion carried. OTL will be doing the work
- **Correspondence:** George and Laura presented all the correspondence for anyone who wanted to view.

- **Unfinished Business:** None
- **New Business:** George made a motion to approve the updated Police Ordinance # 50-99 with all corrected typos and the title of “Lee Township Cemetery Ordinance 50-100”. Roll call was taken: Darla: yes, Kristy: yes, Bill: yes, George: yes, and Laura: yes. A yes motion carried. Chapel Repairs/Grant: Numerous quotes for updating/repairs were presented for the Chapel/Cemetery. Asphalt, Cemetery Software through Legacy Mark, Veteran Grave Markers, Electricity, and Chairs were approved pending Grant approval along with painting of Chapel and a stump removal were approved. The painting and stump removal are a cost of \$2,800 for painting and stump removal is \$600.00 Roll call was taken: George: yes, Kristy: yes, Bill: yes, Darla: yes, and Laura: yes. A yes motion carried. George made a motion to send all interested Board and Planning Commission Members to MTA on the Road Conference, October 2, 2018. Bill seconded said motion. Roll call was taken: Laura: yes, Darla: yes, Kristy: yes, Bill: yes, and George: yes. A yes motion carried. George made a motion to allow “Building Place” to start with the Planning Commission on Planning and Zoning Advisory Services. A voice yes vote carried. George made a motion to allow the P.C. to start with the Building Place on the Wireless Communication Zoning Ordinance. Kristy seconded said motion. Roll call was taken: Kristy: yes, Darla: yes, George: yes, Bill: yes, and Laura: yes. A yes motion carried. George presented a Resolution for Waiver of Penalty and Interest for Late Filing Property Transfer Affidavit for Audit Purposes. George made a motion to approve said resolution. Bill seconded said motion. Roll call was taken: Darla: yes, Kristy: yes, Bill: yes, George: yes, and Laura: yes. A yes motion carried.
- **Planning Commission:** Mary Spraul thanked the Board for their approval of the Contract with Building Place.
- **Grant Committee:** Doris French gave said report.
- **Code Authority Report:** Darla Rippee gave the report.

**Any Other Business:** Bill presented a few different Drop Boxes for the Hall. Kristy will find a few more for consideration. George made the motion for Bill to purchase one up to \$705.00. Bill seconded said motion. Roll call was taken: Laura: yes, Kristy: yes, Darla: yes, George: yes, and Bill: yes. A yes motion carried. The Treasurer mentioned the ACH policy changes which includes our current list of entities that use ACH for transactions.

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- **Public Comment:** None
- **Adjournment:** As no other business was presented, George made a motion to adjourn. Bill seconded said motion. Voice vote of yes carried. Meeting was adjourned at 9:25 pm.

Respectfully submitted,

Laura Dawson  
Lee Township Clerk

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Lee Township Clerk

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Lee Township Supervisor

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