

TOWNSHIP
BOARD OF TRUSTEES

REGULAR MEETING JANUARY 14, 2019

George Whittington called the meeting to order at 7:00 pm. Roll call was taken: George Whittington, Darla Rippee, William Stewart, Kristy Gustafson and Laura Dawson were present.

- **Guests:** None
- **Consent Agenda:** Bill made a motion to approve the Consent Agenda with the Clerk's additions. Kristy seconded said motion. Roll call was taken: George: yes, Bill: yes, Kristy: yes, Darla: no, Laura: yes. A yes motion carried.
- **Code Enforcement Report:** No report was given as Tim Smith; the Enforcement Officer is on Medical Leave.
- **Web Page Report.** Bill Stewart said Web Site is up to date except rentals dates are needed.
- **Fire Report:** Daryl gave a brief report. He stated they had 33 runs last month. Total for 2017 was 617 runs and 530 runs in 2018. Daryl asked to promote Lieutenant William Beasley to Captain and Firefighter Nicholas Burkett to Lieutenant, on an interim basis. As Captain Nick Donaldson requested a leave of absence. George made a motion to approve the appointments. Seconded by Bill. A Yes voice vote carried. Daryl presented "Lee Township Fire Department Standard Operating Guidelines", a Job Description-Medical Responder Policy. After discussion Bill made a motion to approve said document. George seconded motion. A yes motion carried. Daryl had presented 2 Quotes for the purchase of Fire Hooks and Kocheck 2-way ball valve. After discussion George made a motion to approve said purchase from Douglass Safety at the price of \$705.00. Seconded by Bill. Roll Call was taken: Bill: yes, Kristy: yes, Darla: yes, Laura: yes, and George: yes. A yes motion carried.
- **Park/ Hall report:** Heidi gave said report.
- **Correspondence:** George and Laura presented for anyone who wanted to view.
- **Unfinished Business.** 2019 Calendar was presented the only change will be in April. New date is Monday April 15, 2019. All others are the 2nd Monday of each month. Time: 7:00 pm. Legacy Mark, the new Cemetery Software is needing mapping information to get started on the GIS portion of our Mapping System. Laura will need to have information scanned and put on a flash drive to send to Legacy Mark. George made a motion to approve up to \$100.00 to have the information put into the proper format to move forward. Motion was seconded by Bill. Roll call was taken: Laura: yes, George, yes, Bill: yes, Kristy: yes, and Darla: yes. A yes motion carried. George made a motion to move with the Attorney, we have been using, as Gary moved to a new firm: Dickenson Wright. Bill seconded said motion. A yes Voice Voted carried.

New Business: George made a motion to approve any Board or Committee member to attend the annual MTA 2019 conference in April. Seconded by Bill. Roll call was taken. Kristy: yes, Darla: yes, Laura: yes, George: yes, and Bill: yes. A yes motion carried. George made a motion to approve any Board of Review members to the Board of Review Training. Seconded by Bill. Roll call was taken: Darla: yes, Laura: yes, George: yes, Bill: yes, and Kristy: yes. A yes motion carried. The Road Commission is designing new signs for the County. They are asking Townships to implement new Township signs. The apx. cost will be \$100 per sign. More discussion will be forthcoming. George made a motion to appoint Kristy Gustafson to the Grant Committee as a Board member. Seconded by Bill. A Yes Voice Vote carried.

- **Planning Commission:** Rick Payne gave said report then the Camping and RV ordinance was opened for discussion. After much discussion on said topic, Kristy made a motion to table the ordinance as presented for a later date. Seconded by Bill. A Voice yes motion carried. Topic was tabled.
- **Grant Committee:** Doris French gave said report.
- **Code Authority Report:** Darla Rippee stated due to an absence there wasn't a meeting.
- **Any Other Business:** Bill will check into other banks to use for investments and will present his findings at a future meeting. Darla asked if she could check with Travis Roberts on his findings on any Grants for the Fire Dept.
- **Public Comment:** Was open from 8:12 – 8:20 pm.
- **Adjournment:** As no other business was presented, George made a motion to adjourn. Bill seconded said motion. Voice vote of yes carried. Meeting was adjourned at 8:20 pm.

Respectfully submitted,

Laura Dawson
Lee Township Clerk

Lee Township Clerk

Lee Township Supervisor

January 14, 2019

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