

Lee Township Board of Trustee
General Meeting
November 11, 2019

George Whittington called the meeting to order at 7:00 pm. Roll call was taken Darla Rippee George Whittington, Kristy Gustafson, Laura Dawson and William Stewart were present.

- **Guests:** No reports to give.
- **Consent Agenda:** Bill made a motion to approve the Consent Agenda with the Clerk's additions. Kristy seconded said motion. Discussion was held on a couple of items. Roll call was taken. George: yes, Bill: yes, Kristy: yes, Darla: yes, and Laura: yes. A yes motion carried.
- **Code Enforcement Report:** The report was given by Tim Smith, the Enforcement Officer.
- **Web Page Report.** Bill Stewart said Web Site is up to date. Laura stated information from numerous places, including a Township Resident, willing to work with the Township on a new Web Site.
- **Fire Report:** Daryl presented a brief report. 36 Total Runs with 22 in Lee Township and 14 in Greendale Township.
- **Park/ Hall report:** Heidi gave her report.
- **Correspondence:** George and Laura presented the correspondence for review.
- **Unfinished Business:** Fee Schedule was discussed. George made a motion to approve it as it was presented from Building Place. Bill seconded said motion. Roll call: Bill: yes, Kristy: yes, Darla: yes, Laura: yes, George: yes. A yes motion carried. A quote from Valley Electric for Electrical work for ADA doors at the front entrance. Along with a quote from Denali for ADA door hardware install. Laura made a motion to approve Electrical work at \$220.00 and the \$4374.00 to make the existing doors at the front entrance to ADA compliant. Seconded by Kristy. Roll call: Kristy: yes, Darla: yes, Laura: yes, George: yes, Bill: yes. A yes motion carried. A design was presented for the Cemetery Landscaping project for the Columbarium area. George and Kristy are still working on the Policy Book. Each Board member is to bring their suggestions as to what services they would like to have a Lawn Service Company provide at the Hall and the Park. A contract will be put together to solicit for said service.
- **New Business:** MCTOA December meeting: George made a motion to send all interested Board member. Seconded by Kristy. Roll call: Darla: yes, Laura: yes, George: yes, Bill: yes, Kristy: yes. A yes motion carried. Laura presented the 2020 Calendar. George made a motion to approve said Calendar, seconded by Kristy. A yes voice vote carried.

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- **Planning Commission:** Rick Payne gave the report. The Board discussed the 3 sets of documents the Planning Commission presented. After discussion George made a motion to table all 3 sets. Seconded by Laura. A yes voice vote carried. George will contact Building Place for corrections and updates.
- **Grant Committee:** Darla and Kristy gave said report.
- **Code Authority Report:** Darla Rippee gave said report.
- **Other Committee Report:** Laura informed the Board of the Road Commission's Local Road Drainage Policy. Bill will put it on the Website.
- **Any Other Business:** George made a motion to approve On The Level quote for repairs to the Chapel at the cost of \$950.00. This is to repair/replace the bottom 3 rows of siding. Bill seconded said motion. Roll call: Darla: yes, Laura: yes, George: yes, Bill: yes, Kristy: yes. A yes motion carried. 2020 snow removal for the Waste Transfer Station was presented. Darla made a motion to approve the contract at the same price as last year. Seconded by Bill. Roll call was taken. Laura: yes, George: yes, Bill: yes, Kristy: no, Darla: yes. A yes motion carried. Laura gave the details on the corrections needed with the 2017 3rd and 4th quarters and 2018, with the computer glitch on Medicare. Laura made a motion to approve paying \$779.94 to bring it up to date. Kristy seconded said motion. Roll call was taken. George: yes, Bill: no, Kristy: yes, Darla: yes, Laura: yes. A yes motion carried.
- **Public Comment:** Opened at 9:25 pm and closed at 9:27 pm.
- **Adjournment:** As no other business was presented, George made a motion to adjourn. Kristy seconded said motion. Voice vote of yes carried. Meeting was adjourned at 9:28 pm.

Respectfully submitted,

Laura Dawson
Lee Township Clerk

Lee Township Clerk

Lee Township Supervisor